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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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2019 APR -3 PM 3: 23

CITY OF  
OKLAHOMA CITY OKLA  
OFFICE OF  
CITY CLERK

**Time: 9:00 a.m.**

**Date: April 05, 2019**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Kenton Tsoodle  
David Greenwell  
David Holt  
Steve Hill, Surrogate Trustee  
Craig Freeman, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108**

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It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

## **AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: April 05, 2019**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

- A. Recognition of former COTPA Attorney, Marsha Harrod

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting Held on March 1, 2019
- B. Approval of the Minutes of the Parking Committee Meeting Held on March 14, 2019

**V. CONSENT DOCKET**

- A. Approve Resolution Authorizing the Administrator to File an Application with the American Association of Retired Persons (AARP) for the AARP Community Challenge 2019 Quick-Action Grant Program, Estimated Revenue \$20,000, Grant Term July 1, 2019 to December 15, 2019.
- B. Approval of First Amendment to Agreement EMBARK 2018003 with Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. for Senior Non-Emergency Medical Transportation, Estimated Cost \$1,000, Retroactive to February 1, 2019 through June 30, 2019; and, Applicable to any Subsequent Optional Renewals of the Agreement from July 1, 2019 through June 30, 2022.
- C. Resolution Authorizing the Open Market Purchase of Media Services and the Waiver of Competitive Bidding and COTPA's Revised Procurement Policy for Open Market Purchase of Media Services, for Fiscal Year 2019-20 Estimated Cost \$125,000.
- D. Contract Renewal for Printing Services (COTPA 2016028) with Southwestern Stationery & Bank Supply, Estimated Cost \$50,000 Annually, April 30, 2019 Through May 1, 2020.
- E. Approval of Agreement Between Central Oklahoma Transportation and Parking Authority dba "EMBARK" and FlixBus, Inc., Allowing FlixBus Permission to Enter onto the Property of Santa Fe Depot, 100 S. E.K. Gaylord Boulevard, Oklahoma City, OK., for Boarding and Alighting of Passengers, Effective April 1, 2019.
- F. Approval of Amendment One to the Contract with the HNTB Corporation (COTPA MC-0619) for Northwest BRT NEPA to Extend the Term to June 15, 2019 at No Additional Cost.

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Adoption of Resolution to Approve the Title VI Program for FY 2019-22.

- B. Change Order No.2 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements.
- C. Approval of Request for Proposals (COTPA RFP2019023) for Parking Consultant Services and Authorize the Administrator to Advertise and Release the RFP.
- D. Resolution Authorizing the Administrator to Negotiate and Execute Contracts to Replace Social Service and Senior Transportation Services for the Remainder of Fiscal Year 2018-2019, Estimated Cost \$50,000.
- E. Resolution Authorizing the Open Market Procurement of Security Services Provided by Off-Duty Oklahoma City Police Officers for a Period of Five Years and Authorizing the Waiver of the Competitive Bidding and the Current Procurement Policy for This Open Market Purchase of Security Services, Effective April 1, 2019 through March 31, 2024, Estimated Cost \$483,000 Annually.
- F. Approval of Amendment No. 3 to Professional Services Agreement (COTPA2017004) Between Central Oklahoma Transportation and Parking Authority and Herzog Transit Services, Inc. for Operation and Maintenance of the Oklahoma City Streetcar system.
- G. Approve the Oklahoma City Streetcar Lease and Operations Agreement between COTPA and the City of Oklahoma City Retroactive April 1, 2019 through March 31, 2020.

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period March 5 through March 26, 2019

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Eight Months Ended February 28, 2019

**IX. RECEIVE PROGRAM REPORTS**

- A. Transit system Report
- B. Streetcar Report\*\*
- C. Long Range Plan Report
- D. Parking System Program Report\*\*
- E. Marketing, Customer Relations, and Technology
- F. Oklahoma River Cruises and Spokies Report\*\*

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**