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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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2019 JUL 31 PM 4:49

CITY OF  
OKLAHOMA CITY OKLA  
OFFICE OF  
CITY CLERK

**Time: 9:00 a.m.**

**Date: August 02, 2019**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Brent Bryant  
David Greenwell  
David Holt  
Steve Hill, Surrogate Trustee  
Craig Freeman, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108**

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It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

## **AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: August 02, 2019**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

- A. Swearing in of Brent Bryant to the Central Oklahoma Transportation and Parking Authority Board of Trustees.

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting Held on July 12, 2019.

**V. CONSENT DOCKET**

- A. Approval of Agreement to Renew with the City of Moore to Provide Matching Funds for Senior Non-Emergency Medical Transportation, Estimated Revenue \$15,000, Retroactive to July 1, 2019 through June 30, 2020.
- B. Approval of Agreement for Transit Service with the City of Midwest City Retroactive to July 1, 2019, \$171,299 in Revenue, Term July 1, 2019 through June 30, 2020.
- C. Approval of Contract with Allen, Gibbs & Houlik, L.C. to Serve as External Auditor for Fiscal Year 2019 with an estimated cost of \$50,910.
- D. Approve Joint Resolution of The Oklahoma City Water Utilities Trust with the Central Oklahoma Transportation and Parking Authority and the City of Oklahoma City, Authorizing the Oklahoma City Water Utilities Trust General Manager, the Central Oklahoma Transportation and Parking Authority Administrator, and the Public Works Director to Develop an Agreement to Transfer Trust Property and Construct a Bus Rapid Transit Site Located Near Northwest Expressway and Meridian Avenue.
- E. Rescind Approval of the Memorandum of Agreement Between State of Oklahoma Department of Transportation and Central Oklahoma Transportation and Parking Authority Previously Approved on May 3, 2019 and Approve this Memorandum of Agreement for the Relocation of the Telecommunications Hut Currently located at Southwest 4th Street and Shields Boulevard, Estimated Cost \$37,000.

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Approval of Contract with HNTB Corporation for Engineering Design Services for the Northwest Bus Rapid Transit Project (MC-0619), Estimated Cost \$1,474,800, August 2, 2019 through December 31, 2023.
- B. Approval of Resolution Authorizing the Administrator to Negotiate and Execute Contracts for Transportation Services in Support of the Arnall Family Foundation Transportation Innovation Grant Project Entitled "Increasing Successful Foster Care Parent-Child Reunifications in Oklahoma County Through Innovative Transportation

Delivery" under COTPARFP-2020007, Estimated Cost \$60,000, Estimated Revenue \$60,000, Term September 1, 2019 through June 30, 2020.

- C. Adoption of the Central Oklahoma Transportation and Parking Authority Fiscal Year 2019 Amended Operating Budget, Increase of \$246,764 to \$64,620,079.
- D. Approval of Interlocal Agreement for Provision of Transportation Services with the City of Norman for EMBARK to Provide Fixed Route and Paratransit Bus Service, August 2nd, 2019 through June 30, 2020, Automatically Renewable Subject to Mutual Agreement of Renewal Year's Annual Cost, Estimated Cost of Service Revenue \$2,428,293 and Estimated Start-Up Expense Reimbursement Revenue \$1,218,646.
- E. Rejecting Bids, Approving Final Plans and Specifications to be Advertised for Bids, MC-0622 Revised Ferry Landing and Terminal Upgrades, Oklahoma River Meridian Landing, Stockyards Landing, and Exchange Landing.
- F. Ratifying and Approving Addenda No. 1 and 2; Adopting Resolution Awarding Contract to Manhattan Construction Company in the Amount of \$23,581,030.89 as the Lowest Responsible Bidder for Project No. MB-1413, Convention Center Parking Garage; Assigning Professional Services Industries, Inc. as Testing Laboratory; and Authorizing the Administrator to Approve Contract and Bonds Upon Return from the Bidder.
- G. Approval of Final Plans and Bidding Documents for Project MB-1453, Public Parking Garage Signs and Authorize the Administrator to Advertise and Release the Bidding Documents.
- H. Change Order No. 6 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, \$14,976.78.

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period July 1 through July 30, 2019

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual For the Twelve Months Ended June 30, 2019

**IX. RECEIVE PROGRAM REPORTS**

- A. Transit System Report\*\*
- B. Streetcar Report\*\*
- C. Long Range Plan Report
- D. Parking System Program Report
- E. Marketing, Communications, and Technology Report
- F. Oklahoma River Cruises and Spokies Report
- G. Mobility Management Report\*\*

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**