

MINUTES

**CENTRAL OKLAHOMA TRANSPORTATION
AND PARKING AUTHORITY MEETING**

June 02, 2017

TRUSTEES PRESENT: Chris Kauffman, Chairman
Kay Bickham
Craig Freeman
Laura Johnson
James Cooper
David Greenwell
Steve Hill
Barney Semtner, Vice Chairman

TRUSTEES ABSENT:

STAFF PRESENT: Jason Ferbrache
Marsha Harrod
Sheila Holmes
Larry Hopper
Kevin Mulcahy
Jeanne Smith
Cory Hubert
Jesse Rush
Melisa Rousey
Michael Scroggins
Hailey Rawson
Marilyn Dillon
Chris Bourke
Chip Nolen
Kari Shamblin

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting of May 5, 2017

APPROVED. Moved by Semtner, Seconded by Bickham. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- B. Approval of the Minutes of the COTPA Parking Committee Meeting on May 8, 2017

APPROVED. Moved by Johnson, Seconded by Semtner. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- C. Approval of the Minutes of the Joint Transportation and Finance Committee Meeting on June 1, 2017

APPROVED. Moved by Freeman, Seconded by Semtner. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

V. CONSENT DOCKET

APPROVED. Moved by Johnson, Seconded by Freeman. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- A. Resolution Recommending Approval of an Easement Agreement Between the City of Oklahoma City and Oklahoma Gas and Electric Company

- B. Approve Agreement for Specialized, Round Trip, One-on-One Senior Transportation Services for Non-emergency Medical Transportation with the Retired Senior Volunteer Program (RSVP) of Central Oklahoma, Inc. for the Provide-A-Ride Program, July 1, 2017 through June 30, 2018

- C. Approval of the Contract Amendment with Anglin Public Relations

- D. Approval of the Extension of the Contract with Transit Advertising, Inc

- E. Approval of the Extension of the Contract with Republic Parking System, Inc

Administrator Ferbrache informed the Board in regards to current negotiations, an item to approve a contract should be available at the next Board meeting.

- F. Approval of Agreement Between Oklahoma City Post-Employment Benefits Trust (OPEBT) and COTPA for Post-Employment Retiree Benefits for Retirees Over the Age of 65, Retroactively to July 1, 2016

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Contract with Herzog Transit Services, Inc. (COTPA2017004) for the Operation and Maintenance of the Oklahoma City Streetcar System

APPROVED. Moved by Semtner, Seconded by Bickham. AYES: Bickham, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner. NAYS: Cooper.

Administrator Ferbrache recognized the significance of the item for the MAPS projects, the significance for COTPA in addressing strategic goals related to multiple modes and thanked the negotiation team and Herzog Transit Services. Administrator Ferbrache mentioned detailed discussions of the contract occurred during the Transportation and Finance Committees. The committees recommended approval of contract to the Board.

- B. Enter into Executive Session to Discuss Contract Negotiations with Amalgamated Transit Union Local 993 as Authorized by 25 O.S. 2015 Supp. §307(B)(4)

Motion to enter closed executive session at end of meeting. Moved by Semtner, Seconded by Freeman. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- C. Approval of Labor Agreement Between Amalgamated Transit Union, Local 993 and the Central Oklahoma Transportation and Parking Authority (COTPA), Effective July 1, 2016 through June 30, 2019

APPROVED. Moved by Semtner, Seconded by Johnson. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

Trustee Semtner motioned to move the item to the end of the meeting during closed executive session, and Trustee Johnson seconded the motion. AYES: Bickham, Cooper, Greenwell, Hill, Freeman and Kauffman. Entered closed executive session at 10:00 am and reconvened from session at 10:12 am.

VII. RATIFICATION OF CLAIMS AND PAYROLL

RATIFIED. Moved by Freeman, Seconded by Hill. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- A. Ratification of Payroll and Vendor Claims for the Period May 2 through May 23, 2017

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Ten Months Ended April 30, 2017

RECEIVED. Moved by Bickham, Seconded by Cooper. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- B. Receive the COTPA Employee Retirement Trust Financial Statement for the Nine Months Ended March 31, 2017

RECEIVED. Moved by Johnson, Seconded by Cooper. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

IX. RECEIVE PROGRAM REPORTS
(Notes: ** Verbal reporting will be given this month)

RECEIVED. Moved by Johnson, Seconded by Cooper. AYES: Bickham, Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- A. Transit System Report
- B. Streetcar Report**
- C. Long-Range Plan Report**

Trustee Johnson asked if there were any prerequisites for the TIGER grant, or something desirable to advance the cause for funding. Mr. Hopper feels they will be looking at environmental clearance as a technical issue, which does not have to be completed in order to apply for funding, but staff needs to show it will be completed within a year. He also recommended an environmental analysis to be completed. Since the cost of the environmental analysis is sufficiently more than the BCA, Trustee Johnson asked if the analysis could be done in sections. Mr. Hopper replied the study needs to be completed for the entire section of grant coverage. Trustee Semtner clarified the environmental analysis does not need to be started prior to TIGER grant application. Trustee Johnson inquired on local match percentages to increase the chances of being awarded a TIGER grant. Mr. Hopper recommended a 70/30 split, where 30% is matched locally.

Chairman Kauffman asked Mr. Hopper about service coverage to the Page-Woodson development. Mr. Hopper replied that route 22 currently provides service in the area along with education of all services that are offered by EMBARK. Administrator Ferbrache added that staff is also researching other service options as well as accessibility in the area.

Chairman Kauffman asked Mr. Hopper the projected timeframe for Bus Rapid Transit (BRT) at Northwest Expressway. Mr. Hopper replied the timeframe is hard to project at this time.

- D. Parking System Program Report
- E. Marketing, Customer Relations and Technology Report**

Trustee Johnson asked the reasons a Road Scholar trip would not be accommodated. Mr. Scroggins explained some reasons might be lack of school resources, accommodating an entire grade level at once, school schedule changes or not being approved causing cancellations or weather issues. Most cancellations are initiated by the schools/teachers. Trustee Cooper thanked the Board for their participation when he brought some of his Jefferson Middle School students to the last Board meeting. He also mentioned that colleges as well as the National Teacher of the Year feels grades are not the only thing that matter; community participation is equally as important, which the Road Scholars program facilitates.

- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jason Ferbrache". The signature is fluid and cursive, with the first name "Jason" and last name "Ferbrache" clearly distinguishable.

Jason Ferbrache
Administrator