

MINUTES

**CENTRAL OKLAHOMA TRANSPORTATION
AND PARKING AUTHORITY MEETING**

January 11, 2019

TRUSTEES PRESENT: Chris Kauffman, Chairman
Bernard Semtner, III, Vice Chairman
Kay Bickham
James Cooper
David Greenwell
Steve Hill
Laura Johnson

TRUSTEES ABSENT: Craig Freeman

STAFF PRESENT: Jason Ferbrache
Justin Broesel
Michael Scroggins
Jesse Rush
Molly Raney
Dan McKeehan
Corey Hubert
Chris Bourke
Marsha Harrod
Melisa Rousey
Jeanne Smith
Kevin Mulcahy
Mike Shaw
Larry Hopper
Iris Newman

GUESTS PRESENT: James Couch
Lakesha Dunbar

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Resolution of Recognition for James D. Couch

Moved by Johnson, Seconded by Semtner. AYES: Bickham, Cooper, Greenwell, Hill and Kauffman.

Chairman Kauffman presented retired City Manager, James Couch with a plaque and resolution of recognition.

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on December 7, 2018.

Moved by Cooper, Seconded by Bickham. AYES: Greenwell, Hill, Johnson, Kauffman and Semtner.

V. CONSENT DOCKET

Moved by Greenwell, Seconded by Bickham. AYES: Cooper, Hill, Johnson, Kauffman and Semtner.

- A. Adoption of Resolution Authorizing the Administrator to Execute and File Application on Behalf of the Central Oklahoma Transportation and Parking Authority with the US Department of Transportation to Aid in the Financing of Planning, Capital and/or Assistance Projects Pursuant to 49 U.S.C. Section 5307, 5310, 5339 and Section 70.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Resolution Approving a 30% Match with the Association of Central Oklahoma Governments for an Air Quality Awareness Grant in the Amount of \$52,875 to Implement Transit and Pedestrian Facility Improvements within Strong Neighborhoods Initiative Neighborhoods; Estimated Cost \$15,862.50.

Moved by Johnson, Seconded by Semtner. AYES: Bickham, Cooper, Greenwell, Hill and Kauffman.

Administrator Ferbrache offered a brief explanation of plans to improve bus stops in the Strong Neighborhood Initiative areas and acknowledged Program Planner, Lakesha Dunbar.

- B. Approval of Final Plans and Specifications to be Advertised for Bid, MC-0622 Ferry Landing and Terminal Upgrades, Oklahoma River Meridian Landing, Stockyards Landing, and Exchange Landing.

Moved by Greenwell, Seconded by Semtner. AYES: Bickham, Cooper, Hill, Johnson and Kauffman.

Presentation by Oklahoma River Cruises and Spokies Operations Manager Jeanne Smith.

- C. Ratification of Administrator's Action Extending the Free Fare Period for the Oklahoma City Streetcar Services, CIRC (Route 050), and Zone 1a ADA Para-Transit Service through February 1, 2019.

Moved by Bickham, Seconded by Cooper. AYES: Greenwell, Hill, Johnson, Kauffman and Semtner.

VII. RATIFICATION OF CLAIMS AND PAYROLL

Moved by Johnson, Seconded by Cooper. AYES: Bickham, Greenwell, Hill, Kauffman and Semtner.

- A. Ratification of Payroll and Vendor Claims for the Period December 4 through December 27, 2018.

VIII. RECEIVE FINANCIAL REPORTS

Moved by Bickham, Seconded by Greenwell. AYES: Cooper, Hill, Johnson, Kauffman and Semtner.

Administrator Ferbrache commented on a few items of the Financial Report and briefly explained the impact the Government shutdown had on processing December's grant reimbursements.

Trustee Johnson asked if the state and other non-profit agencies were dependent on Federal Government participation.

Mr. Ferbrache replied that the state is not, but a portion of areawide agencies were, however, not sure how their grant reimbursement process works.

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Five Months Ended November 30, 2018.

IX. RECEIVE PROGRAM REPORTS

Moved by Cooper, Seconded by Greenwell. AYES: Bickham, Hill, Johnson, Kauffman and Semtner.

- A. Transit System Report

- B. Oklahoma City Streetcar Report**

Presentation by Streetcar Operations Manager Jesse Rush.

Trustee Johnson commented on the volunteer efforts during the launch of the OKC Streetcar and complimented Michael Scroggins for putting it all together.

Mr. Rush addressed Vice Chairman Semtner's inquiry about ridership by explaining how streetcar ridership is tracked and how charging fares will be handled.

C. Long Range Planning Report

D. Parking System Report**

Presentation by Parking Operations Manager Cory Hubert.

E. Marketing, Customer Relations and Technology Report

F. Oklahoma River Cruises and Spokies Report**

Presentation by Oklahoma River Cruises and Spokies Operations Manager Jeanne Smith.

X. ITEMS FROM TRUSTEES

Vice Chairman Semtner thanked staff and trustees for their hard work.

Trustee Johnson mentioned Sunday bus service coming online.

Chairman Kauffman mentioned there will be a new Trustee, to which Trustee Johnson commented that the Acting Finance Director will be sworn in at the next meeting.

Administrator Ferbrache reminded everyone of EMBARK's participation in the Martin Luther King Day Parade.

Assistant Municipal Counselor Marsha Harrod announced her retirement from the City of Oklahoma City.

Trustee Cooper and Chairman Kauffman thanked Ms. Harrod for her participation and kindness.

XI. ADJOURNMENT

Respectfully Submitted,



Jason Ferbrache
Administrator