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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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**Time: 9:00 a.m.**

**Date: June 05, 2015**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, or modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact Susan Fielder at 297-2484 or TDD 297-2602 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The Authority will give primary consideration to the choice of auxiliary aid or service requested by the individual with a disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact Susan Fielder listed above 48 hours prior to the scheduled meeting.

# **AGENDA**

## **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: June 05, 2015**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

- A. Swearing in of James Cooper as Trustee
- B. Recognition of Bus Operator Barry Nokes

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Consideration of Approval of Minutes of the COTPA Board Meeting of May 1, 2015

**V. CONSENT DOCKET**

- A. Consideration of Approval of Amendment No. 2 and Extension of Agreement with Oklahoma Business Insurers Agency, LLC to Provide Fleet Insurance for COTPA Owned Vehicles
- B. Consideration of Adoption of Resolution Authorizing Renewal of the Contract with Airport Express for Link Services
- C. Consideration of Approval of Contract with Alliant Insurance Services, Inc. to Provide General Liability and Felonious Assault Insurance for COTPA
- D. Consideration of Approval of Amendment to Annual Leave Policy for COTPA Fulltime Non-Represented Employees
- E. Consideration of Approval of Amendment No. 1 and Extension of Agreement with Mutual of Omaha to Provide Short-Term Disability and Life Insurance for COTPA Employees and Retirees
- F. Consideration of Adoption of Resolution Authorizing the Open Market Purchase of Security Services by Off-duty Oklahoma City Police Officers for Fiscal Year 2015-2016
- G. Consideration of Approval of the Parking Agreement with the City of Oklahoma City for Parking Services
- H. Consideration of Approval of Amendment No. 1 and Extension to Agreement with Precision Administrators, Inc. to Provide Section 125 Flexible Benefits Plan Administrative Services for COTPA Employees
- I. Consideration of Adoption of Resolution Changing the Share-A-Fare Rates for Municipalities

- J. Consideration of Approval of Agreement with the Retired and Senior Volunteer Program of Central Oklahoma, Inc. (RSVP) for the Provide-A-Ride Program
- K. Consideration of Ratification of the Administrator's Action and Approval of the COTPA Non-Represented Pay Plan Adjustment Retroactive to July 1, 2014 and a Half-Percent Stipend

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consideration of Approval to Adopt the Section 125 Flexible Benefit Plan for the Central Oklahoma Transportation and Parking Authority
- B. Consideration of Adoption of Joint Resolution Recognizing the Central Oklahoma Transportation and Parking Authority as a Participating Public Trust Whose Eligible Full-Time Employees, Retirees, and Their Eligible Dependents May Participate in the City's Health and Welfare Plans Under Terms and Conditions as Determined Between Management of the City and the Central Oklahoma Transportation and Parking Authority
- C. Consideration of Approval of Final Acceptance of Project MB-1092, Construction of the Arts District Parking Garage Located at 431 W. Main Street and Place Maintenance Bond into Effect
- D. Consideration of Approval of Purchase of Two 2015 Chevrolet C2500 Crew Cab 4WD Pickup Trucks for Facility Maintenance
- E. Enter into Executive Session with the Assistant Municipal Counselor and Outside Counsel to Discuss Litigation in Regard to Case No. CJ-2015-2609, *Karen Matson v. EMBARK f/k/a METRO TRANSIT, a Division of CENTRAL OKLAHOMA, TRANSPORTATION AND PARKING AUTHORITY, a Political Subdivision of the State of Oklahoma and Central Oklahoma Transportation and Parking Authority, a Public Trust and Political Subdivision of the State of Oklahoma and d/b/a Embark*; and Claim No. BA15-0256, Pedestrian Alfredo Betancod, as Authorized by 25 O.S. (2011) §307 (B)(4)

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period May 1, 2015 through May 31, 2015

**VIII. RECEIVE FINANCIAL REPORTS**

- A. COTPA Schedules of Revenues and Expenditures – Budget to Actual for the Ten Months Ended April 30, 2015
- B. Employee Retirement Trust Interim Financial Statement for the Nine Months Ended March 31, 2015

**IX. RECEIVE PROGRAM REPORTS**

- A. Transit System
- B. Long Range Plan
- C. Parking System

D. Marketing, Customer Relations, and Technology

E. Oklahoma River Cruises

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**