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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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CITY OF  
OKLAHOMA CITY, OKLA  
OFFICE OF  
CITY CLERK

**Time: 9:00 a.m.**

**Date: July 07, 2017**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Sheila Holmes at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Holmes. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

## **AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: July 07, 2017**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting on June 2, 2017
- B. Approval of the Amended Minutes of the Joint Transportation and Finance Committee Meeting on June 1, 2017

**V. CONSENT DOCKET**

- A. Approval of Transit Agreement with Rose State College for Fiscal Year 2017-2018
- B. Approval of Payment to the American Public Transportation Association for Fiscal Year 2018 Dues
- C. Adoption of Resolution of the Central Oklahoma Transportation and Parking Authority Board of Trustees Approving Amendment No. 3 and Extension of Agreement between the Central Oklahoma Transportation and Parking Authority and Mutual of Omaha
- D. Approval of Lease Agreement Extension with the University of Central Oklahoma at Santa Fe Plaza
- E. Approval of Grant Award Agreement with Areawide Aging Agency of Oklahoma, Inc. for Senior Transportation Services

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Approval of Agreement (COTPA2018004) with the Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. for Senior Companion Transportation
- B. Approval of Contract COTPA2018005 with the Yellow Cab Company of Oklahoma, LLC for Social Services Transportation
- C. Approval of Contracts COTPA2018003 with the Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. and the Daily Living Centers, Inc. for Senior Non-Emergency Medical Transportation
- D. Approval of the Central Oklahoma Transportation and Parking Authority Fiscal Year 2018 Operating Budget

- E. Approval of the Revised COTPA Five-Year Capital Improvement Plan for Fiscal Years 2017-2021
- F. Approval of Contract with Halff and Associates for Project MC-0590, On-Call Transportation Planning Services
- G. Adoption of Resolution for COTPA to Use the City of Oklahoma City's Professional Services Agreement between the Oklahoma City Municipal Facilities Authority and Alliant Insurance Services, Inc. to provide Fleet Insurance and Felonious Assault Insurance
- H. Approval of Professional Services Agreement with Caitlin Ford for Digital Media Development and Graphic Design Services
- I. Approval of Contract Awards for COTPA2018008, to Axletech International, LLC., Creative Bus Sales, Cummins Southern Plains, LLC., Janek Corporation, Muncie Transit Supply, Prevost Car (US), Inc., Ram Products, LTD. and Romaine Electric Corporation, for Parts and Service for the EMBARK Bus Fleet, Estimated Annual Cost \$550,000, July 1, 2017 through June 30, 2022; and Adoption of Resolution to Authorize the Open Market Purchase of Related OEM Parts and Services not Available on Contract COTPA2018008, Estimated Annual Cost \$200,000, July 1, 2017 through June 30, 2022
- J. Enter Into Executive Session with the Municipal Counselor to Discuss Settlement Offers for Claim No. BA-170227, as Authorized by 25 O.S. 2015 Supp. § 307(B)(4)

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period June 6 through June 27, 2017

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Eleven Months ended May 31, 2017

**IX. RECEIVE PROGRAM REPORTS  
( Notes: \*\*Verbal reports to be given )**

- A. Transit System Report
- B. Streetcar Report\*\*
- C. Long-Range Plan Report
- D. Parking System Program Report\*\*
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises Report\*\*

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**