

**FILED**

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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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2017 DEC 13 AM 8:53

CITY OF  
OKLAHOMA CITY OKLA  
OFFICE OF  
CITY CLERK

**Time: 9:00 a.m.**

**Date: December 15, 2017**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact the Department Administrative Coordinator at 405-297-1588 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting the Department Administrative Coordinator. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

## **SPECIAL MEETING AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: December 15, 2017**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

- A. Beck Design Presentation on Santa Fe Garage Improvements.
- B. Fare Study Presentation by Four Nines Technologies.

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting on November 3, 2017.
- B. Approval of the Minutes of the Joint Transportation and Finance Committee Meeting on December 14, 2017.

**V. CONSENT DOCKET**

- A. Approval of Amendment and Renewal of Agreement Between the Central Oklahoma Transportation and Parking Authority and HMS Ferries, Inc., for Marine Management Services of Oklahoma River Cruises, Estimated Cost \$784,000, Effective January 1, 2018 through December 31, 2018.
- B. Approval of a Memorandum of Understanding with the City of Oklahoma City for Project Consultant Selection and Project Management Services, Estimated Cost \$50,000, Retroactive to July 1, 2017 through June 30, 2018.
- C. Resolution of the Central Oklahoma Transportation and Parking Authority Adopting Amended COTPA Substance Abuse Policy Effective January 1, 2018.
- D. Amended and Restated Estoppel Certificate and Consent by Lessor for Designated Parking Spaces in the Santa Fe Parking Garage to Lessee Skirvin Partners, LLC.
- E. Receive the Notice of Meetings for 2018.

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Resolution Extending Time to Award Contract and Awarding Contract to HOMCO Construction Company, LLC., Project No. MB-1272, Union Station Improvements, 300 SW 7th Street, Base Bid and Alternates 1 through 16 in the Amount of \$243,210, Assigning Burgess Engineering and Testing, Inc. as Testing Laboratory, and Executing the Contract and Bonds.
- B. Resolution of the Central Oklahoma Transportation and Parking Authority (COTPA) Board of Trustees to Receive the Recommended Fare Change Policy, Fare Collection Strategy, and Fare Schedule Prepared by Fare Study Consultant, Four Nines Technologies (Four Nines).

- C. Adopt Resolution to Change the Established Boundary of ADA Paratransit Zone 2 and the Addition of an ADA Paratransit Zone 3 and Zone 3 Fare

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period November 7 through November 28, 2017

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Four Months Ended October 31, 2017.
- B. Receive the Fiscal Year 2017 Annual Financial Report.

**IX. RECEIVE PROGRAM REPORTS  
( Notes: \*\* Verbal report to be given )**

- A. Transit System Report
- B. Oklahoma City Streetcar Report \*\*
- C. Long-Range Planning Report \*\*
- D. Parking System Report
- E. Marketing, Customer Relations, and Technology Report \*\*
- F. Oklahoma River Cruises and Spokies Report

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**