
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2019 SEP -5 AM 8:03

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: September 06, 2019

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Brent Bryant
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
Craig Freeman, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: September 06, 2019

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Presentation by ETC Institute on Customer Survey Results
- B. Recognition of COTPA Retiree Don Gray

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on August 2, 2019.
- B. Approval of the Minutes of the Joint Parking and Finance Committee Held on August 22, 2019.

V. CONSENT DOCKET

- A. Approval of Transit Agreement with Rose State college for Fiscal year 2019-2020, \$23,539 in Revenue, Term Retroactive July 1, 2019 through June 30, 2020.
- B. Approval of Renewal of Contract COTPA2016044 with DEFEO for Engine and Transmission Repair Part and Supplies, Retroactive July 1, 2019 through June 30, 2020, Estimated Cost \$30,000.
- C. Approval of Renewal of Contract COTPA20160037 with Central States Thermo King for Air Conditioning Repair Parts and Repair Services for Buses and Vans, Retroactive July 1, 2019 through June 30, 2020, Estimated Cost \$75,000.
- D. Approve the Renewal of Agreement with Enterprise (EAN Holding, Inc.) for Vanpool Services, Estimated Cost \$8,800 Annually, October 1, 2019 through September 30, 2020.
- E. Approve the Renewal of Agreement with Remix Software, Inc. for Transportation Planning Software, Estimated Cost \$20,000 Annually, September 8, 2019 Through September 7, 2020.
- F. Resolution Authorizing the Scope of Work for Actuarial Services, as Described in Exhibit "A" and Authorizing the Administrator to Solicit and Release a Request for Proposals for the Actuarial Services, Period Fiscal Year 2019-2020 through Fiscal Year 2023-2024, Estimated Cost \$15,000 Annually
- G. Approval of Memorandums of Understanding with the City of Moore, the City of Del City, the City of Spencer, and the City of Mustang for participation in the Share-A-Fare Transportation Program, Estimated Cost \$30,000, Estimated Revenue \$30,000, September 6, 2019 through June 30, 2020.

- H. Approval of Lease Agreement with REHCO Downtown Development, LLC for Surface Lot Parking, September 6, 2019 through July 1, 2020, Estimated Cost 303,000.
- I. A Resolution Authorizing Settlement of the Pricing Agreement (C187003), in the Amount of \$17,835.20.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Scope of Work (COTPA RFP2020002) for Spokies Bikeshare Management and Authorize the Administrator to Advertise and Release the Request for Proposal.
- B. Approval of Agreement for the Reimbursement of Funds from COTPA to OCURA for Project No. MB-1487, OG&E Service Center Site, to Complete the Demolition and Site Preparation of the OG&E Service Center Site, Not to Exceed \$500,000.
- C. Authorize an amendment to the sole source resolution for equipment, parts, supplies and services from Wetherbee Electric, Inc. for the parking access revenue control system for the new convention center garage, August 2, 2019, increase amount of \$1,219,524.
- D. Adoption of Resolution Authorizing the Defeasance of the Outstanding Portion of the Central Oklahoma Transportation and Parking Authority Parking System Revenue Bonds, Series 2013 (Taxable) which Transaction Shall be Referred to Herein as the "Defeasance". The COTPA Authorizes the Transfer of Funds, as Needed, to Accomplish the Defeasance; Authorizing and Direct the Chairman or Vice Chairman and Secretary or Assistant Secretary of the COTPA to, on Behalf of the COTPA, to Execute and Deliver Any and All Necessary Documentation, Closing, and Delivery Papers Required by Bond Counsel in Connection with the Referenced Defeasance; Authorize and Approve the Transfer of Funds in Connection with the Referenced Defeasance; and to Execute, Record, and File Any and All the Necessary Release Documents or Termination Statements, and to Consummate the Transaction Contemplated Hereby.
- E. Approval of Resolution Authorizing the Adoption and Use of the Amended Debt Management Policy Established by the City Of Oklahoma City, Professional Services Agreement for Financial Advisory Services, Amended Agreement for Bond Counsel Services for the City Of Oklahoma City, Professional Legal Services Retainer Agreement, and Authorizing the Administrator to Utilize the Pool of Prequalified Underwriters Established by the City Of Oklahoma City, Relating to The Central Oklahoma Transportation and Parking Authority's Parking System Revenue Bonds, Taxable Series, 2019.
- F. Approval of Resolution Authorizing the Central Oklahoma Transportation And Parking Authority (The "Authority") to Issue Its Parking System Revenue Bonds, Taxable Series 2019, for and on Behalf of The City, in One or More Series, for the Financing of a New Parking Garage Adjacent to the Maps 3 Convention Center in the Aggregate Principal Amount of Not to Exceed \$15,000,000 (The "Bonds"); Authorizing Execution of a Certificate of Determination Setting Forth the Final Principal Amount, Interest Rates, Redemption Provisions, Size and Maturities of the Bonds; Designating Underwriters with Respect to the Sale of the Bonds; Authorizing the Sale of the Bonds at Negotiated Sale of Not to Exceed 3.5% Representing the Underwriters' Discount and Not to Exceed 4% Representing the Original Issue Discount, and Waiving Competitive Bidding; Approving the Form of Bond Purchase Agreement; Authorizing the Chair or Vice Chair to Execute a General Bond Indenture, and One or More Supplemental Indentures by and Between the Authority and the Trustee Bank, whereby The Authority Authorizes the Issuance and Delivery of the Bonds; Providing That the Organizational Document Creating The Authority is Subject to the Provisions of said Bond Indenture; Approving and Authorizing an Agreement of Support; Approving the Preliminary Official Statement Pertaining to

the Bonds and Authorizing Distribution of the Same; Approving the Forms of a Continuing Disclosure Agreement and an Official Statement, as Deemed Necessary by City Staff; and Authorizing Security, Tax and Other Documents Pertaining to the Bonds; and Containing Other Provisions Relating Thereto.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period August 6 through August 27, 2019

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the One Month Ended July 31, 2019

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Streetcar Report**
- C. Long Range Planning Report**
- D. Parking System Report
- E. Marketing and Technology Report**
- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT