

MINUTES

**CENTRAL OKLAHOMA TRANSPORTATION
AND PARKING AUTHORITY MEETING**

February 6, 2015

TRUSTEES PRESENT: Chris Kauffman, Chairman
Barney Semtner, Vice Chairman
Craig Freeman
David Greenwell
Steve Hill
Laura Johnson
Veran Randle

TRUSTEES ABSENT: Kay Bickham

STAFF PRESENT: Jason Ferbrache
Marsha Harrod
Debi Holtzclaw
Larry Hopper
Kevin Mulcahy
Melisa Rousey
Michael Scroggins
Jeanne Smith

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Presentation by Jacobs Engineering on the Status of the MAPS 3 Downtown Streetcar Project

III. CITIZENS TO BE HEARD

Mr. Michael Hinton, 1729 NW 3rd Street, Oklahoma City, OK 73106, commented on COTPA's operations and expressed his appreciation for the new night service.

Mr. David Smith, 1009 NE 18th Street, Oklahoma City, OK 73111, made several suggestions to improve COTPA's operations.

IV. APPROVAL OF MINUTES

- A. Consideration of Approval of the Minutes of the Central Oklahoma Transportation and Parking Authority Meeting of January 9, 2015

APPROVED. Moved by Bickham, Seconded by Freeman. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

V. CONSENT DOCKET

- A. Consideration of Ratification of the Administrator's Action and Approval of a Contract Extension with Goodyear Tire & Rubber Company for Tire Leasing Service for 90 days

STRICKEN.

- B. Consideration of Approval of Amendment No. 1 to the Lease Agreement with SMJ Corporation

APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

- C. Consideration of Approval of Lease Agreement with the Oklahoma City Municipal Facilities Authority for the Net Rentable Area known as Tenant Space 1 and 2, located in the Arts District Garage

APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

- D. Consideration of Approval of Amendment No. 1 with Kimley-Horn and Associates, Inc. for the MAPS/Core to Shore Parking Study

APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

- E. Consideration of Approval of Renewal of Contract with McNeese Stills+Motion for Photography Services

APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

- F. Consideration of Approval of Renewal of Contract with Staplegun Design, Inc. for Social Media Design & Development
- APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- G. Consideration of Approval of Renewal of Contract with Steer Davies Gleave for Professional Interactive Web Development Service for the EMBARK Website
- APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- H. Consideration of Approval of Amendment No. 1 to the Contract with Steer Davies Gleave for Professional Interactive Web Development Service for the EMBARK Website
- APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- I. Consideration of Approval of Change Order No. 2 to the Contract with Oakley's, Inc. for MB-1143, Landscaping Improvements at Union Station
- APPROVED. Moved by Johnson, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of Approval of Task Order No. 22 with Triad Design Group for the Installation of Fire Sprinkler System at the S. May Maintenance Garage
- APPROVED. Moved by Freeman, Seconded by Greenwell. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- B. Consideration of Approval of Change Order No. 10 to the Contract with Flintco, LLC for MB-1092 Construction of the Arts District Parking Garage Located at 431 W. Main Street
- APPROVED. Moved by Randle, Seconded by Greenwell. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- C. Consideration of Approval of Amendment No. 3 to the Contract with Lippert Bros., Inc. for Structural Repairs of the Century Center Parking Garage
- APPROVED. Moved by Johnson, Seconded by Greenwell. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- D. Consideration of Approval of Final Acceptance to the Contract with Lippert Bros., Inc. for Structural Repairs of the Century Center Parking Garage and Place Maintenance Bond into Effect
- APPROVED. Moved by Semtner, Seconded by Hill. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.
- E. Consideration of Approval of Amendment No. 1 to the Contract with Restek, Inc. for Structural Repairs to the Sheridan Walker Parking Garage
- APPROVED. Moved by Freeman, Seconded by Semtner. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

- F. Consideration of Approval of Request for Bids (RFB) for COTPA 2015-003 Tenant Build-Out (Phase 1) for Arts District Parking Garage and Authorize the Administrator to Advertise and Release the RFB

APPROVED. Moved by Freeman, Seconded by Randle. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period January 1, 2015 through January 31, 2015

RATIFIED. Moved by Johnson, Seconded by Greenwell. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

VIII. RECEIVE FINANCIAL REPORTS

- A. COTPA Schedules of Revenues and Expenditures – Budget to Actual for the Six Months Ended December 31, 2014

RECEIVED. Moved by Freeman, Seconded by Greenwell. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

IX. RECEIVE PROGRAM REPORTS

- A. Transit System
- B. Long Range Plan
- C. Parking System
- D. Marketing, Customer Relations, and Technology
- E. Oklahoma River Cruises

RECEIVED. Moved by Randle, Seconded by Greenwell. AYES: Freeman, Greenwell, Hill, Johnson, Kauffman, Randle, and Semtner.

X. ITEMS FROM TRUSTEES

Veran Randle thanked Jason Ferbrache and his staff for their hard work in support of COTPA's mission. Laura Johnson congratulated David Greenwell for reelection to the City Council.

XI. ADJOURNMENT

The meeting was adjourned at 10:26 a.m.

Respectfully Submitted,



Jason Ferbrache
Secretary