

MINUTES

**CENTRAL OKLAHOMA TRANSPORTATION
AND PARKING AUTHORITY MEETING**

December 04, 2015

TRUSTEES PRESENT: Chris Kauffman, Chairman
Barney Semtner, Vice Chairman
Kay Bickham
Craig Freeman
Steve Hill
Laura Johnson

TRUSTEES ABSENT: David Greenwell

STAFF PRESENT: Michelle Crom
Jason Ferbrache
Marsha Harrod
Larry Hopper
Corey Hubert
Jason Long
Kevin Mulcahy
Chip Nolen
Michael Scroggins
Jeanne Smith
Ruvena Snellings

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

Jason Ferbrache introduced 2 new COTPA employees:

Parking Manager, Corey Hubert
Associate Planner, Chip Nolen

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Consideration of Approval of the Minutes of the COTPA Board Meeting of November 6, 2015.

APPROVED. Moved by Johnson, Seconded by Semtner. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

V. CONSENT DOCKET

APPROVED. Moved by Semtner, Seconded by Freeman. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

- A. Renewal of the Contract with Steer Davies Gleave for Professional Interactive Web Development Service for the Public Transportation Website.
- B. Adoption of Resolution Extending the Contract with Staplegun Design, Inc. for Social Media Design & Development.
- C. Adopt Renewal of the Contract with Cardinal Maps for Information Design
- D. Receive Contract and Bonds with Standard Roofing Company, Inc. for Project MB-1271, Union Station Roof, Phase 2, 300 SW 7th Street.
- E. Approval of Amended COTPA Substance Abuse Policy
- F. Approval of Amendment NO. Five to the Central Oklahoma Transportation and Parking Authority Pension Plan (As Amended and Restated Effective January 1, 2009)

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Change Order No. 2 to the Contract with W.L. McNatt & Company for Elevator Modernization for the Santa Fe Parking Garage.

APPROVED. Moved by Freeman, Seconded by Cooper. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

- B. Approval of Change Order No. 4 to the Contract with W.L. McNatt & Company for Project MB-1274, Tenant Build-out for the Arts District Tenant Space.

APPROVED. Moved by Cooper, Seconded by Bickham. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

- C. Approval of Professional Services Agreement with Sheils Oblatz Johnsen (SOJ) for Streetcar Operator Selection Consultant Services.

APPROVED. Moved by Hill, Seconded by Johnson. AYES: Bickham, Freeman, Hill, Johnson and Kauffman. ABSTAIN: Semtner.

- D. Approval of Contract with ORI Environmental for Waste Oil and other Hazardous Waste Removal and Disposal

APPROVED. Moved by Semtner, Seconded by Cooper. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

- E. Enter Into Executive Session with the Municipal Counselor to Discuss Settlement Offers for Claim No. BA-15-0493 as Authorized by 25 O.S.(2011)§307(B)(4).

ADOPTED AS AMENDED TO MOVE TO END OF MEETING. Moved by Johnson, Seconded by Hill. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period November 1, 2015 through November 30, 2015

RATIFIED. Moved by Johnson, Seconded by Freeman. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

VIII. RECEIVE FINANCIAL REPORTS

RECEIVED. Moved by Johnson, Seconded by Cooper. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

- A. COTPA Schedules of Revenues and Expenditures – Budget to Actual for the Four Months Ended October 31, 2015

- B. PENSION Interim Financial Statements for the Three Months Ended September 30, 2015

IX. RECEIVE PROGRAM REPORTS

RECEIVED. Moved by Semtner, Seconded by Bickham. AYES: Bickham, Freeman, Hill, Johnson, Kauffman and Semtner.

- A. Transit System Report
- B. Long Range Plan Report
- C. Parking System Program Report
- D. Marketing, Customer Relations, and Technology Report.

E. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

Mr. Hill noted that Mayor Cornett and New York City Mayor de Blasio worked closely together with other Mayors and Senator Jim Inhofe's office on passage of the Transportation Bill that provided both a longer term and increased funding.

XI. ADJOURNMENT

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jason Ferbrache". The signature is written in a cursive style with a large initial "J" and "F".

Jason Ferbrache
Administrator